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**THE CONSTITUTION AND BY-LAWS
OF THE
CATHOLIC PHYSICIANS' GUILDS**

The constitution and by-laws reprinted here were adopted at the General Meeting of the Federation of Catholic Physicians' Guilds held at Atlantic City, June 21, 1947.

ARTICLE I

NAME

The name of this organization shall be The Federation of Catholic Physicians' Guilds.

ARTICLE II

OBJECT

The Object of this Federation shall be the promotion and observance of moral principles in medical education and practice according to the understanding of the Roman Catholic Church.

ARTICLE III

APPROVAL OF ECCLESIASTICAL AUTHORITY

The Federation of Catholic Physicians' Guilds, in accepting this Constitution as the norm for its operation, submits itself to the approval of ecclesiastical authority. The application of this constitution to individual guilds shall in all cases be subject to the approval of the Ordinary of the respective dioceses.

ARTICLE IV

POWERS OF THE FEDERATION

This federation shall have the power to acquire, hold, and use real, personal, and mixed property, by purchase, gift, devise, bequest or otherwise, and may convey and dispose of the same, and may pledge or mortgage the same as security for its debts, if any, and in general, the Federation shall have all powers necessary and incident to carrying out its objects and purposes. However, the Federation is not organized for business purposes nor for pecuniary profit to itself or to any of its members.

ARTICLE V

MEMBERSHIP

Section 1. Active Constituent Membership

A Guild of Catholic Physicians in any diocese, city, county or state in the United States whose application is approved by the Executive Board of the Federation shall be an active constituent member in this federation.

Section 2. Active Individual Membership

All individual Members of the constituent guilds shall be active individual members.

Section 3. Associate Individual Membership

Individual Catholic physicians residing more than twenty-five miles from an active constituent guild and who are not members of any existing guild shall be eligible for Associate individual membership.

Section 4. Honorary Membership

Individuals invited by the Executive Board of the Federation shall be eligible to Honorary membership in the Federation.

ARTICLE VI

OFFICERS AND EXECUTIVE BOARD

Section 1. Classification of Officers

The Officers of the Federation shall be honorary and active.

Paragraph A. Honorary Officers

The honorary officers may include an Honorary President and Advisor who shall be invited to hold office by the Executive Board; and such other honorary officers as circumstances may seem to make desirable.

Paragraph B. Active Officers

The Active Officers of the Federation shall be elective and appointive.

Section 2. Active Elective Officers

The officers of the organization shall be a President, a first Vice-President, a second Vice-President, a third Vice-President, a Secretary, a Treasurer and a Moderator.

Section 3. The Executive Board

The elective officers of the Federation and one delegate from each active constituent Guild in good standing shall constitute the Executive Board of the Federation.

Section 4. The Executive Committee

The President, the Secretary, the Moderator and two other members of the Executive Board shall constitute an Executive Committee for the transaction of interim business between meetings of the Executive Board, the actions of the Executive Committee at all times subject to the approval of the Executive Board.

ARTICLE VII

RESPONSIBILITIES, DUTIES AND PRIVILEGES OF THE OFFICERS

Section 1. The Patronage of Honorary Officers

The Federation will esteem as a favor the patronage of its Honorary President and of the Honorary Vice-Presidents and will welcome them to all the meetings of the Federation, of the Executive Board and of any of the Committees.

Section 2. Responsibilities of the Executive Board

The Executive Board shall be the supreme executive authority in the Federation in the exercise of the powers conferred in Article IV, and shall hold itself responsible to the Federation for the official acts of the President and the other officers of the Federation. It may act for the Federation and, therefore, shall have the general powers concerning admissions into the Federation, expenses, meetings and the designation of means appropriate to the attainment of the purposes of the Federation, including the employment of an Executive Secretary and other auxiliary personnel.

In the event of a vacancy, the President with the authority of the Executive Board shall appoint an incumbent to serve until a successor is regularly elected.

Members of the Executive Board may be represented at its meetings by alternates selected by the President of the affiliated guild.

Section 3. Duties and Privileges of the President

The President shall preside at all meetings of the Federation and of the Executive Board with the right of a deciding vote in the event of even division; shall be ex-officio member of all committees, shall appoint all committees unless otherwise provided by resolutions, shall fill all vacancies in various offices during unexpired terms, shall call special meetings of the Executive Board and perform such other duties as may be appropriate to his office.

Section 4. Duties and Privileges of the Vice-Presidents

The Vice-Presidents in their order shall act as President in the absence or disability of the President.

Section 5. Duties of the Secretary

It shall be the duty of the Secretary of the Federation to keep or have kept a record of all of the proceedings of the Federation, including the minutes of the meetings of the Executive Boards, of its committees and to perform such other duties as the Executive Board may from time to time require.

Section 6. Duties of the Treasurer

It shall be the duty of the Treasurer to receive, and maintain an adequate record of, all funds and resources of the Federation, to submit annual membership statements and financial reports for the approval of the Executive Board and to perform such other duties as the Executive Board may from time to time require.

Section 7. Duties of the Moderator

It shall be the duty of the Moderator, under the direction of the Executive Board, to be the Executive Officer of Federation in carrying out its program, in the transaction of its business, in the maintenance of all of its activities.

The custody of all records and resources of the Federation shall also be interpreted as within the jurisdiction of the Moderator and the central office.

Section 8. Duties of Appointive Officers

It shall be the duty of the Executive Secretary and other appointive officers to aid the President, the Moderator and the other officers of the Federation in the performance of their duties.

ARTICLE VIII

MEETINGS

Section 1. General Meetings

This Federation shall convene in the year 1932 and annually thereafter at a time and place selected by the Executive Board.

Section 2. Meetings of the Executive Board

A Meeting of the Executive Board shall be held at least once a year.

Section 3. Special Meetings

Special meetings may be called by the President with the advice and consent or upon the direction of the Executive Board, or by united action of any three constituent guilds.

Section 4. Meetings of the Executive Committee

The meetings of the Executive Committee shall be held a any time and place deemed necessary by the Moderator and the President.

ARTICLE IX

THE RELATIONSHIP OF THE CONSTITUENT GUILDS TO THE FEDERATION

Section 1. The Autonomy of the Constituent Guilds

The Federation will not interfere with the autonomous activity of the various Physicians' Guilds affiliated with the Federation.

Section 2. Representation

The affiliated guild in arrears for the current year's fees shall not be entitled to representation and vote in the Executive Board meetings.

Section 3. Reports

Each active constituent member is required to file an annual report of its activities with the Secretary of the Federation.

ARTICLE X

By-Laws appropriate to the objects of this Federation and regulating the provisions of this Constitution shall be adopted by this Federation, and may be amended at any bi-annual meeting thereof, or as provided in such by-laws.

ARTICLE XI

AMENDMENTS

This Constitution may be amended at a regular convention by a two-thirds vote of the members present, provided that the proposed amendments shall have been submitted to the Secretary of the Federation two months before the date of the Convention and shall have been immediately sent to the Presidents of all of the constituent guilds.

BY-LAWS

ARTICLE I

RE-ELECTION

Section 1. Qualifications of Active Elective Officers

Active individual and associate members of the Federation shall be eligible to office.

Section 2. Tenure of Office

All officers shall be elected bi-annually and shall hold office until their successors are elected and qualify.

ARTICLE II

ELECTION OF OFFICERS

The Officers of the Federation as defined in Article VI, Section 2, shall be elected at conventions by ballot and shall hold office for two

years and until their respective successors are duly elected. At such conventions there shall be a nominating committee to present a candidate for each office to be filled by election and such nominating committee shall be appointed by the Executive Board. Delegates, however, may suggest other candidates from the floor of the convention.

ARTICLE III

COMMITTEES

Special Committees may be authorized for particular purposes by resolution at any meeting of this Federation, by the Executive Board, the Executive Committee, or by the President in his discretion.

ARTICLE IV

MEMBERSHIP FEES

Section 1. Fees of Active Constituent Guilds

Active Constituent Guilds shall pay yearly fees of \$25.00.

Section 2. Fees of Active Individual Members

Each constituent affiliated guild shall pay to the Treasurer of the Federation annual fees equivalent to *one dollar and fifty cents* per member.

Section 3. Fees of Associate Individual Members

Fees for associate members shall be *two dollars* per annum.

ARTICLE V

THE LINACRE QUARTERLY

The Linacre Quarterly shall be the official journal of the Federation under the editorial direction of the Moderator, subject to the guidance and approval of the Executive Board.

ARTICLE VI

QUORUM

Seven delegates shall constitute a quorum of the Executive Board providing two officers of the Federation are present.

ARTICLE VII

ORDER OF BUSINESS

Section 1. The Order of Business of the Convention

The order of business of the Convention of this Federation shall be as follows:

1. Prayer for our deceased confreres.

2. Roll Call.
3. Reading and Adoption of the Minutes of the Previous Meeting.
4. Reports of Officers.
5. Delegates of Constituent Guilds—reports.
6. Reports of Special Committees.
7. Reading of Communications.
8. President's Report.
9. Unfinished Business.
10. New Business.
11. Election of Officers.
12. Installation of Officers.
13. Closing Prayer.
14. Adjournment.

Section 2. Suspension of the Order of Business

The Order of Business may be altered or suspended at any meeting by a majority vote of the members present. The usual parliamentary rules shall govern all procedure when not in conflict with these by-laws.

ARTICLE VIII

AMENDMENTS

Section 1. General Procedures

These By-Laws may be amended at any Convention by a two-thirds vote of the delegates present. All proposed amendments shall be sent to the Secretary not less than two months before an annual meeting.

Section 2. Special Procedures

The By-Laws may be amended without previous notice by unanimous consent at any annual meeting.