A Note to Contributors

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MEMBERS OF THE NATIONAL SEMINAR ON JESUIT HIGHER EDUCATION

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HOW THE SEMINAR WORKS

The Seminar plans each of the two annual issues during its three annual meetings, each at a different Jesuit college or university. For the most part, an issue focuses on one theme; but, at the same time, through the various departments — letters, Talking Back, occasional forums, other articles, and book reviews — there are opportunities to keep the conversation going on a variety of concerns.

Our ten Seminar members come from across the spectrum of our colleges and universities, representing varied academic disciplines and a broad range of experience with the Jesuit educational tradition. The themes we choose to explore come out of our common reflection on that experience and from the discussions we hold with faculty, administrators, staff, and students as we rotate among our schools.

So, although most of the major articles are commissioned by the Seminar, we welcome unsolicited articles from the readers. Ideally, they should be written to explore an idea which will generate discussion rather than describe a news-worthy project at one's institution. Please understand that, since the Seminar meets only three times a year, it may take several months for each issue to take shape.

COMING UP

As many readers know from meeting the seminar as we make our rounds of the 28 campuses, we try to build the issues around ideas we pick up in our meetings with the local faculty. Other topics are inspired when a reader sends us a proposal he or she thinks worthy of in-depth treatment.

The next Conversations — #41, to arrive in January 2012 — will be a more general presentation dealing with a variety of issues which confront faculty and administrators in their day-to-day attempt to do their jobs well and maintain the institution’s Jesuit identity. This will include money questions, salaries, financial aid, faculty unions, opportunities for advancement, balancing work and family life, the varied academic and pastoral responsibilities of Jesuit faculty, hiring for mission, norms for tenure, and many other ideas.

HOW TO WRITE FOR US

Please keep the article to fewer than 3000 words. Do NOT include footnotes. Incorporate any references into the text. Please, DON'T capitalize: chairman of the biology department, names of committees, or administrative titles, unless the title precedes the name, as in President Woodrow Wilson. We welcome photographs, fully captioned, preferably action rather than posed shots. Preferable format: a CD containing digital images scanned at not less than 300 dpi. Or a traditional print.

Send the article as a Microsoft WORD attachment to raymondschroth@aol.com.

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